

Oregon Parks and Recreation Commission

July 15, 2010

Agenda Item: 5a (1)

Action

Topic: Approval of Delegated Authority Report - Contracts

Presented by: Lisa Van Laanen

Summary of Attached Report:

The current report includes:

- **6 New agreements for a total of \$228,489**
- **48 New contracts for total of \$1,784,864**
- **11 New work orders under agreements to agree for a total of \$27,805**
- **14 Amendments for a total of \$47,415**
- **10 Commission approved projects that have been amended for \$85,983**
- **25 Oregon Exposition Center event permits for a total of \$133,470 revenue**
- **6 New sponsorship agreements for a total of \$196,400 revenue to the Department**
- **1 New agreement for a total of \$50,000 revenue to the Department**

The complete report is attached.

Action Requested:

We request the Commission accept the report of contractual instruments signed by the Director per authority delegated by the Commission.

Prepared by: Kit Cromwell

OREGON PARKS AND RECREATION DEPARTMENT

Delegated Authority Report for Contract Instruments - April and May 2010

Executed	Contractor	Location	Project	Cost	FIP	Comments
PERSONAL SERVICE CONTRACTS						
04/06/10	Canby Grove Conference Center	Canby in Marion County	Jr. Ranger & interpretive core training	\$21,650		New contract
04/09/10	Technical Assistance for Community Services	Three locations in Multnomah County	Facilitation for heritage roundup gatherings	\$2,800		New contract
04/26/10	Bucy Associates	State parks in Wallowa County	Conceptual interpretive plan	\$19,685		New contract
05/04/10	Bucy Associates	Bates State Park in Grant County	Conceptual interpretive plan	\$10,000		New contract
05/05/10	Eileen Cotter Howell	Oregon Exposition Center in Marion County	Art Department coordination for 2010 Oregon State Fair	\$4,500		New contract
05/13/10	LLS, LLC	Oregon Exposition Center in Marion County	Flat track entertainment for 2010 Oregon State Fair	\$60,000		New contract
05/25/10	Affinity Web Development LLC	IT Unit at OPRD Salem Headquarters in Marion County	IT applications maintenance and web development	\$120,000		New price agreement
SERVICE AND SUPPLY CONTRACTS						
04/05/10	CXT, Inc.	Cascadia State Park in Linn CNTY	New double vault toilet building	\$36,127	X	New contract from price agreement
04/08/10	Willamette Shavings & Bark LLC	Oregon Exposition Center in Marion County	Animal bedding (baled shavings) for the Oregon State Fair	\$0		Amendment 001 extends term of price agreement
04/09/10	Watershed Sciences	Columbia Gorge Property in Multnomah County	LiDAR services	\$0		Amendment 001 extends end date to allow for completion of work; contract remains \$20,095
04/09/10	Foothills Firewood, LLC	Silver Falls State Park in Marion County	Provide firewood	\$15,250		Amendment 001 extends expiration date; contract total \$27,250
04/15/10	Foothills Firewood, LLC	Detroit Lake State Recreation Area in Marion County and Cascadia State Park in Linn County	Provide firewood	\$27,660		Amendment 001 extends expiration date; contract total \$72,660
04/15/10	Ricoh Americas Corp.	Director's Office, Salem Headquarters in Marion County	3-year color copier lease	\$12,746		New contract from price agreement
04/15/10	Ricoh Americas Corp.	Engineering Dept, Salem Headquarters in Marion County	3-year color copier lease	\$12,746		New contract from price agreement
04/15/10	Ricoh Americas Corp.	Engineering Dept, Salem Headquarters in Marion County	3-year black & white copier lease	\$13,131		New contract from price agreement
04/19/10	Robert A. Johnson Trucking	Beaver Creek State Natural Area in Lincoln County	Gravel for trail and roadway	\$18,348	X	New contract
04/20/10	Joe Nickols Livestock Bedding, Inc.	Oregon Exposition Center in Marion County	Animal bedding (bulk shavings) for the Oregon State Fair	\$0		Amendment 001 extends term of price agreement
04/21/10	Probuild Company	Beaver Creek State Natural Area in Lincoln County	Decking materials	\$6,813	X	New contract
04/21/10	Pacific Land Construction	Bates State Park in Grant County	Cattle guard and bases	\$6,936		New contract
04/26/10	Rain for Rent	Beverly Beach State Park in Lincoln County	Filter box rental for sewer lagoon	\$3,589	X	New contract
04/26/10	Slice Recovery	Umpqua Lighthouse State Park in Douglas County and William M. Tugman State Park Coos County	Provide firewood	\$0		Amendment 001 extends expiration date; contract total \$30,286
04/26/10	Slice Recovery	Sunset Bay State Park in Coos County	Provide firewood	\$0		Amendment 001 extends expiration date; contract total \$46,671
04/26/10	Slice Recovery	Bullards Beach State Park in Coos County	Provide firewood	\$0		Amendment 001 extends expiration date; contract total \$26,197
04/26/10	Slice Recovery	Harris Beach State Park and Alfred A. Loeb State Park in Curry County	Provide firewood	\$0		Amendment 001 extends expiration date; contract total \$50,048
04/26/10	Slice Recovery	Cape Blanco State Park and Humbug Mountain State Park in Curry County	Provide firewood	\$0		Amendment 001 extends expiration date; contract total \$46,671
04/28/10	Western Equipment Distributors	Joseph H. Stewart State Recreation Area in Jackson County	Toro Groundmaster 328-D	\$19,467		New contract

SERVICE AND SUPPLY CONTRACTS, continued						
05/05/10	Northwest Outdoor Equipment	Champoeg State Heritage Area in Marion County	John Deere 1445 tractor/mower	\$19,540		New contract
05/06/10	Ramsey Waite Co. Inc.	Southern Willamette Management Unit in Lane County, Cape Blanco State Park in Curry County, Valley of the Rogue State Park in Jackson County, Farewell Bend State Recreation Area in Baker County, Collier Memorial State Park in Klamath County...	John Deere 1435 tractor/mowers (9 ea)	\$134,280		New contract
	continued...	Beverly Beach State Park in Lincoln County, Champoeg State Heritage Area, Willamette Mission State Park and Silver Falls State Parks in Marion County				
05/07/10	MC Electric Vehicles	Cape Lookout State Park in Tillamook County, Fort Stevens State Park in Clatsop County, Champoeg State Heritage Area in Marion County, L.L. Stub Stewart State Park in Washington County...	Vantage Electric Vehicles (6 ea)	\$129,415		New contract
	continued...	Emigrant Springs State Heritage Area in Umatilla county, and Tumalo State Park in Deschutes County				
05/10/10	East Valley Enterprises LLC	Oregon Exposition Center in Marion County	Used animal bedding removal for Oregon State Fair	\$0		Amendment 001 extends the term of the price agreement and increases unit pricing on two items
05/13/10	Maksimum Inc.	Joseph H. Stewart State Recreation Area and TouVelle State Recreation Site in Jackson County	Law enforcement	\$3,325		Amendment 001 extends expiration date; contract total \$13,825
05/13/10	CXT, Inc.	Banks Vernonia Trailhead at L.L. Stub Stewart State Park in Washington County	New restroom building	\$51,547	X	New contract from price agreement
05/21/10	Rue Forest Contracting, Inc	Prineville Reservoir State Park in Crook County	Firewood delivery	\$7,800		New contract
05/21/10	Elkhorn Biomass	Beverly Beach State Park, Devil's Lake State Recreation Area, South Beach State Park and Beachside State Recreation Site in Lincoln County	Firewood delivery	\$85,600		New contract
05/24/10	NSC Corporation	Statewide	Public payphone service	\$63,000		New price agreement, 5-year contract; contract total up to \$315,000
05/28/10	Northwest Service Academy	The Cove Palisades State Park in Jefferson County, Joseph H. Stewart State Recreation Area in Jackson County, Cape Blanco State Park and Humbug Mountain State Park in Curry County...	Conduct interpretive programs	\$22,840		New contract
	continued...	Detroit Lake State Recreation Area in Marion County and Sumpter Valley Dredge State Heritage Area in Baker County				
05/31/10	Various	Statewide	Miscellaneous	\$7,203		New contracts from price agreements

ARCHITECTURAL AND ENGINEERING CONTRACTS						
04/13/10	GeoPacific Engineering	L.L. Stub Stewart State Park in Washington County	Banks Vernonia trail top hill geotechnical services	\$7,000		New contract
04/15/10	River Design Group, Inc.	Thompson's Mills State Heritage Site in Linn County	Ground survey to supplement data and develop alternatives	\$35,000		New contract
04/26/10	Youngman Locke Engineers	Hadley's Landing, Wapato Access, Willamette River Greenway in Multnomah County	Structural evaluation of picnic shelter	\$6,960		New contract
04/29/10	Shannon and Wilson Inc	Mitchell Point in Hood River County	Geologic hazard evaluation of proposed trail	\$4,946		New contract
04/30/10	Ash Stone Masonry	Catherine Creek State Park in Union County; and Battle Mountain Forest State Scenic Corridor and Emigrant Springs State Heritage Area in Umatilla County	Blue Mountain historic masonry restoration	\$15,000		New contract
05/25/10	Heritage Research Associates, Inc.	Koberg Beach State Recreation Site in Hood River County	Archaeological testing	\$22,665		New contract
05/25/10	Pilgrim's Progress	Yaquina Bay State Recreation Site in Lincoln County	Exterior wood assessment at Yaquina Bay Lighthouse	\$4,999		New contract
05/25/10	Heritage Protection Group	Yaquina Bay State Recreation Site in Lincoln County	Fire suppression system analysis	\$7,500		New contract

WORK ORDERS UNDER THE AGREEMENTS TO AGREE						
04/15/10	MIG, Inc.	Fort Yamhill State Heritage Site in Polk County	Fort Yamhill schematic design plan	\$23,245		New work order under Agreement to Agree #4445-P
04/20/10	In House Graphics	Public Services Unit at OPRD Salem Headquarters in Marion County	Design "Let's Go Camping" Spanish flyer	\$400		New work order under Agreement to Agree #07-137
04/21/10	In House Graphics	Public Services Unit at OPRD Salem Headquarters in Marion County	Update "Beaver Tracks" Newsletter	\$780		New work order under Agreement to Agree #07-137
04/28/10	In House Graphics	Public Services Unit at OPRD Salem Headquarters in Marion County	Update "Silver Falls Trail Guide"	\$450		New work order under Agreement to Agree #07-137
04/29/10	In House Graphics	Public Services Unit at OPRD Salem Headquarters in Marion County	Update "Horse Heaven" Brochure	\$500		New work order under Agreement to Agree #07-137
05/03/10	In House Graphics	Public Services Unit at OPRD Salem Headquarters in Marion County	Update "Oregon Coast Lighthouse" brochure	\$350		New work order under Agreement to Agree #07-137
05/10/10	In House Graphics	Public Services Unit at OPRD Salem Headquarters in Marion County	Update "Silver Falls Trail Guide"	\$680		Amendment 001 under Agreement to Agree #07-137 to change maps; contract total \$1,130
05/10/10	In House Graphics	Public Services Unit at OPRD Salem Headquarters in Marion County	"Beaver Creek SNA" grand opening consulting	\$255		New work order under Agreement to Agree #07-137
05/10/10	In House Graphics	Public Services Unit at OPRD Salem Headquarters in Marion County	Design & develop 1/4 page ad for the Newport News Time visitor publication	\$300		New work order under Agreement to Agree #07-137
05/11/10	In House Graphics	Public Services Unit at OPRD Salem Headquarters in Marion County	Design "State Parks Day" flyer	\$325		New work order under Agreement to Agree #07-137
05/19/10	In House Graphics	Public Services Unit at OPRD Salem Headquarters in Marion County	Update "Pets in the Park" brochure	\$350		New work order under Agreement to Agree #07-137
05/19/10	In House Graphics	Public Services Unit at OPRD Salem Headquarters in Marion County	Update "Port Orford Heads State Park" brochure	\$850		New work order under Agreement to Agree #07-137

PUBLIC IMPROVEMENT CONTRACTS						
04/07/10	Lester Brock Construction	Luckiamute Landing State Natural Area in Polk County	Office roof replacement	\$5,800		New contract
04/07/10	Gyllenberg Construction, Inc.	Unity Lake State Recreation Site in Baker County	Camp Loop A paving	\$138,815	X	New contract
04/14/10	Acme West Co., Inc.	Wolf Creek Inn State Heritage Site in Josephine County	Stand by generator system building	\$131,481	X	New contract
04/21/10	Hard Rock Concrete	Valley of the Rogue State Park in Jackson County	Stamped concrete in rest area	\$17,860		New contract
05/04/10	David Roberts Construction	Beverly Beach State Park in Lincoln County	Aeration pond improvement project	\$30,600	X	New contract
05/04/10	Pacific Land Construction, LLC	Seal Rock State Recreation Site in Lincoln County	Restroom replacement	\$41,642	X	New contract
05/04/10	Diamond N Construction	Yaquina Bay State Recreation Site in Lincoln County	Restroom replacement	\$20,000	X	New contract
05/04/10	Logs & Timbers, LLC	Silver Falls State Park in Marion County	Cabin restoration	\$37,829	X	New contract
05/05/10	Road and Driveway Company	Boiler Bay State Scenic Viewpoint in Lincoln County	Roadway repair and paving	\$36,480	X	New contract
05/05/10	Road and Driveway Company	Yaquina Bay State Recreation Site in Lincoln County	Roadway repair and paving	\$117,962	X	New contract
05/10/10	Robco, Inc.	Joseph H. Stewart State Recreation Area in Jackson County	Roadway repair and paving, day use entrance	\$27,500		New contract
05/13/10	Benson Industries	Rooster Rock State Park, Dabney State Recreation Area and Ainsworth State Park in Multnomah County; and Memaloose State Park in Wasco County	Hollow steel door replacement	\$25,073		New contract
05/24/10	Road and Driveway Company	Beverly Beach State Park in Lincoln County	Roadway repair and paving, day use area	\$64,989	X	New contract
05/27/10	Hard Rock Concrete	Valley of the Rogue State Park in Jackson County	Stamped concrete in rest area	\$500		Change Order 001 adjusts scope of work; contract total \$18,360
INTERAGENCY AGREEMENTS						
04/15/10	Southern Oregon University	Collier Memorial State Park in Klamath County, Booth State Scenic Corridor in Lake County, Wolf Creek Inn State Heritage Site in Josephine County, Chandler State Wayside in Lake County	Perform archaeological monitoring	\$15,740	X	New agreement
05/26/10	Department of Geology and Mineral Industries	Statewide	Provide LiDAR data	\$8,750		New agreement
INTERGOVERNMENTAL AGREEMENTS						
04/09/10	Klamath County Public Works Department	OC&E Woods Line State Trail in Klamath County	Noxious weed control	\$15,000		New agreement
04/14/10	Chemeketa Community College	Oregon Exposition Center in Marion County	Public safety liaison for the Oregon State Fair	\$100,000		New agreement
04/20/10	United States Department of Agriculture	Pete French Round Barn State Heritage Site in Harney County	Bird mitigation	\$4,999		New agreement
04/27/10	Crook County	Prineville Reservoir State Park in Crook County	Law enforcement	\$84,000		New agreement
QUALIFIED REHABILITATION FACILITY						
04/26/10	Shangri-La Corporation	Jessie M. Honeyman Memorial State Park in Lane County	Provide firewood	\$99,000		New contract
05/19/10	Bay Area Enterprises, Inc	Sunset Bay State Park in Coos County	Janitorial services	\$6,000		New contract

OREGON STATE FAIR PERMITS						
				Revenue		
04/05/10	Membership Dance	Hart of the Garden Bldg	Membership Dance (4/10/10)	\$600		New permit
04/06/10	Peterson Event	FFA Pavilion	Gold Award Special Needs Carnival (7/1/10)	\$100		New permit
04/06/10	McKay High School	Pavilion	McKay High School Graduation (6/11/10)	\$1,500		New permit
04/06/10	Western Mennonite High School	Americraft Center (Jackman-Long Bldg)	Western Mennonite School Benefit Auction (5/1/10)	\$3,000		New permit
04/06/10	O.D.O.T.	Hart of the Garden Bldg	District 3 CORE Training (4/26-29/10)	\$1,400		New permit
04/07/10	Ayala Party	Columbia Hall (3 sections)	Ayala Reception (5/22/10)	\$1,200		New permit
04/12/10	ODOT-Information Systems	Cascade Hall (McKenzie Room)	E-Mail Consolidation Workshop (6/29-30/10)	\$600		New permit
04/15/10	Fred Jabin Event	Picnic Grove, FFA Pavilion	Oregon Freedom Festival (6/12/10)	\$700		New permit
04/16/10	NW Oregon Dairy Goat Assn	Livestock Pavilion	NW Oregon Dairy Goat Assn Show (6/5-6/10)	\$2,900		New permit
04/17/10	Chemeketa Community College	Pavilion	Chemeketa Graduation Ceremony (6/12/10)	\$3,700		New permit
04/21/10	Causa Oregon	Pavilion	Celebration of Latin American Workers (5/1/10)	\$3,450		New permit
04/22/10	Oregon District Attorneys Assn	Cascade Hall	Lethal Weapon Training (9/15/10)	\$400		New permit
04/27/10	ODOT-Information Systems	Cascade Hall	E-Mail Consolidation Workshop (6/29-30/10)	\$1,000		Revised permit
04/27/10	ODOT	Hart of the Garden Bldg	ODOT Finance Focus Mtg (5/14/10)	\$350		New permit
04/27/10	ODOT	Cascade Hall	ODOT Calendar Active Directory Focus Group (5/26/10)	\$500		New permit
04/27/10	Membership Dance	Cascade Hall	Membership Dance (5/8/10)	\$600		New permit
04/29/10	Maria Party	Columbia Hall (3 sections)	Maria Quinceanera (10/2/10)	\$1,400		New permit
04/30/10	Dept of Admin Serv EISPD	Cascade Hall (Santiam Rm)	Marketing the IT Organization Internally (5/24-25/10)	\$600		New permit
05/03/10	NW Saddlebred Association	Stadium, Warm-up arenas, Stalls	2010 NW Saddlebred Fall Classic (9/29-10/2/10)	\$19,000		New permit
05/07/10	United Professional Horseman's Assn	Stadium, Warm-up arenas, Stalls	UPHA Horse Show (6/4-6/10)	\$3,300		New permit
05/07/10	Colors Entertainment Inc	Pavilion	Rap/Hip-Hop Concert (6/5/10)	\$5,000		New permit
05/10/10	Maria Party	Columbia Hall (3 west bays)	Maria Quinceanera (8/14/10)	\$1,320		New permit
05/12/10	Office of Public Health Partnerships	Cascade Hall (McKenzie Rm)	Statewide Health Care Reform (7/28/10)	\$250		New permit
05/26/10	Marion County Fair	Various buildings & lots	2010 Marion County Fair (7/8-11/10)	\$80,000		New permit
05/26/10	Membership Dance	Hart of the Garden Bldg	Membership Dance (6/12/10)	\$600		New permit

OREGON STATE FAIR SPONSORSHIP AGREEMENTS						
				Total value		
05/12/10	Madrona Hills Ace Hardware	Oregon Exposition Center in Marion County	Sponsor for 2010 Oregon State Fair - competitions and prizes	\$10,000		New agreement
05/19/10	Capitol City BMX	Oregon Exposition Center in Marion County	Sponsor ABA-sanctioned BMX race events during the Oregon State Fair and Expo Season	\$100,000		New agreement
05/20/10	Painted Hills Natural Beef, Inc.	Oregon Exposition Center in Marion County	Sponsor for 2010 Oregon State Fair	\$30,000		New agreement
05/20/10	Monart Assoc., Inc., dba Cruise Planners of Oregon	Oregon Exposition Center in Marion County	Sponsor for 2010 Oregon State Fair - competitions and cruise (2 ea) awards	\$10,400		New agreement
05/25/10	MAK Grills, LLC	Oregon Exposition Center in Marion County	Sponsor for 2010 Oregon State Fair - competitions and prizes	\$20,000		New agreement
05/26/10	Pacific NW BBQ Association	Oregon Exposition Center in Marion County	Sponsor for 2010 Oregon State Fair - competitions and prizes	\$26,000		New agreement
REVENUE						
				Revenue		
04/26/10	Portland General Electric	Cove Palisades State Park in Jefferson County	Dock retrofit from PGE grant	\$50,000		New agreement.
			Revenue Generated	\$50,000		
			Total Permits	\$133,470		
			Total Sponsorships	\$196,400		
			Total Revenue	\$379,870		
COMMISSION APPROVED PROJECTS THAT HAVE BEEN AMENDED						
04/09/10	Gyllenberg Construction, Inc.	Eastern Oregon Rest Areas: Restrooms & Paving	ARRA Federal stimulus projects	\$1,199		Change Order 006 adjusts quantities of materials needed to complete project; contract total \$763,453
04/09/10	Big River Construction, Inc.	Western Oregon Rest Areas: Restrooms & Paving	ARRA Federal stimulus projects	\$8,192		Change Order 005 adjusts scope of work; contract total \$753,858
04/09/10	Big River Construction, Inc.	Western Oregon Rest Areas: Restrooms & Paving	ARRA Federal stimulus projects	\$24,408		Change Order 006 adjusts scope of work and materials needed to complete project; contract total \$778,266
04/15/10	Gyllenberg Construction, Inc.	Eastern Oregon Rest Areas: Restrooms & Paving (Hilgard Junction SRA in Union County)	ARRA Federal stimulus projects	\$2,401		Change Order 007 adjusts scope of work; contract total \$765,854
04/15/10	Gyllenberg Construction, Inc.	Eastern Oregon Rest Areas: Restrooms & Paving (Red Bridge SWS in Union County)	ARRA Federal stimulus projects	\$2,401		Change Order 008 adjusts scope of work; contract total \$768,255
04/15/10	Gyllenberg Construction, Inc.	Eastern Oregon Rest Areas: Restrooms & Paving (Battle Mountain Forest SSC in Umatilla County)	ARRA Federal stimulus projects	\$2,401		Change Order 009 adjusts scope of work; contract total \$770,656
05/13/10	Hooker Creek Companies, LLC	Powder House Cove at Prineville Reservoir State Park in Crook County	Parking lot paving	\$4,662	X	Change Order 002 increases materials needed to complete project; contract total \$195,96
05/17/10	Gyllenberg Construction, Inc.	Eastern Oregon Rest Areas: Restrooms & Paving	ARRA Federal stimulus projects	\$695		Change Order 010 increases materials needed to complete project; contract total \$771,351
05/27/10	Acme West Company, Inc.	Wolf Creek Inn Heritage Site in Josephine County	Stand by generator system	\$9,785	X	Change Order 001 adjusts scope of work; contract total \$141,266
05/27/10	Dice Construction, Inc.	Prineville Reservoir State Park in Crook County	ADA facility improvement project	\$29,839	X	Change Order 001 increases materials needed to complete project; contract total \$545,065

Oregon Parks and Recreation Commission

July 15, 2010

Agenda Item: 5a (2)

Action

Topic: Report of Actions Taken under Delegated Authority for Natural Resources Management from April 20, 2010- June 14, 2010

Presented by: Cliff Houck

Pursuant to a duly adopted delegation order, and acting in accordance therewith, the Director, or his designee, has approved the following actions on behalf of the Oregon Parks & Recreation Commission:

SCENIC WATERWAYS NOTIFICATIONS

April 20, 2010, approved a Notification of Intent (2b-184-10) from David Bauer to remodel and add additions to existing structure within the Upper Deschutes Scenic Waterway. T18S, 11E, Sec.23 tax lot 02200.

May 4, 2010, approved a Notification of Intent (2b-183-10) from Sunriver Owners Association to conduct ladder fuels reduction, tree thinning for forest health, and hazard tree removal within common areas of Sunriver within the Upper Deschutes Scenic Waterway. T19, R11, Sec.20, 30, 29, 31, 32.

May 17, 2010, approved a Notification of Intent (17-59-10) from ODOT to replace and install safety guardrails and safety highway signage within the North Umpqua Scenic Waterway. T26S R1E, 1W, 2W Sec.20, 21, 18, 24.

June 10, 2010, approved a Notification of Intent (9-373-10) from Oregon Wildlife Heritage Foundation, on behalf of Metro, to extend side-channel habitat for improvement of fish and wildlife habitat within the Clackamas River Scenic Waterway. T2S R3E Sec 22.

OCEAN SHORE ALTERATION DECISIONS

June 10, 2010, issued Ocean Shore Alteration Permit (BA-664-10) to James and Maria Crowe to construct a riprap revetment and stairway on the ocean shore in Newport. Identified on the Lincoln County Assessor's Map # T12S, R11W, Section 07 CB, tax lot, 200. The Crowe residence is located at 13554 S. Coast Highway, Newport.

Prepared by: Aimee Buchholz

Oregon Parks and Recreation Commission

July 15, 2010

Agenda Item:	5b (1)	Action
Topic:	Local Government Grant Program (Lottery-Funded) 2010 Annual <u>Large</u> Grant Awards	
Presented by:	Wayne Rawlins	

Background:

Established by the 1999 Legislature under ORS 390.180, the lottery-funded Local Government Grants program helps local government agencies finance projects to acquire, develop, and rehabilitate local and community parks and public outdoor recreation areas and facilities. Oregon Administrative Rules (OAR) 736-006 provides for the program's implementation.

The Local Government Grants program provides funding assistance up to 50% of the cost of most projects. For cities with populations between 5,000 and 25,000 and counties with populations between 30,000 and 50,000, grants can fund up to 60% of the project costs. For cities and districts with populations less than 5,000 and counties with populations less than 30,000, grants can fund up to 80% of the project costs. Applicants are allowed to use cash, donations, or volunteer labor to meet the match requirements.

The Local Government Advisory Committee met June 8-10, 2010 for their annual review of large grant requests (\$50,000 - \$750,000 for rehabilitation and development and up to \$1,000,000 for acquisitions). The advisory committee scored the projects based upon established criteria including the Statewide Comprehensive Outdoor Recreation Plan (SCORP). Thirty two large grant requests were submitted to OPRD for funding assistance. With \$1,452,064 available for the second year of the biennium, nine requests totaling \$1,383,503 are being recommended for award. The uncommitted \$68,561 balance is to be added to the small grants allocation (see next Agenda Item #5(b)1.b.)

Prior Action by Commission: Prior years' approval for large grant requests.

Prepared by: Wayne Rawlins

Attachment: Exhibit A – Large Grant Amount Recommendations

Action Requested: Staff seeks Commission approval to award Local Government Grants – Large Amounts as detailed on the attached spreadsheet in the amount of \$1,383,503.

Oregon Department of Parks & Recreation
July 15, 2010
Local Government Grant Program
\$ 1,452,064 Available
Large Grant Requests

	Project Sponsor	Project Name	Project Description	Total Project Costs	Grant Request
1	City of Mill City	Mill City Falls - Hammond Park	Rehabilitation of Hammond and Mill City Falls park sites in Mill City including demolition of existing restrooms, construction of new restrooms, pedestrian/bike trail modifications, river overlook, interpretive displays, and native plant restoration.	\$317,850	\$82,250
2	City of Oregon City	Canemah Neighborhood Park	Improvements at Canemah Neighborhood Park in Oregon City including ADA accessible parking, pathways, trails, overlook, site furnishings, play area, basketball court and trees.	\$507,800	\$253,900
3	City of Stayton	Stayton Santiam Park	Stayton neighborhood park improvements including safety play surfacing, ADA picnic facilities, group picnic shelter, lighting and restroom.	\$236,000	\$125,080
4	City of Hood River	Hood River Waterfront Park	Improvements to Waterfront Park in Hood River including outdoor day-use showers, drinking fountains, shade trees and landscaping.	\$140,000	\$75,000
5	City of Forest Grove	Fernhill Recreation Area Restroom/Shelter Facility	Purchase and installation of a restroom/shelter/drinking fountain facility located at Fernhill Recreation/Open Space in Forest Grove.	\$296,000	\$109,000
6	City of Aumsville	Highberger Park and Greenway	Park development in Aumsville including basketball court, parking, rock play area, drinking fountains, picnic shelter, picnic tables, landscaping, lighting, concrete path and benches.	\$263,789	\$158,273
7	Bend Metro Parks and Recreation District	Miller Landing Acquisition	Acquisition of a 4-acre river front property, known as Miller Landing, for future community park development in Bend.	\$1,810,000	\$250,000
8	Hood River Valley Parks and Recreation District	Odell Community Park	Rehabilitation of 1.83 acre community park in Odell including fitness walking path, sheltered sport court, ADA compliant play structures, open field, natural areas and site furnishings.	\$549,549	\$230,000
9	City of Gresham	Main City Park Improvements	Improvements at Main City Park in Gresham including ADA compliant trail spur, lighting, landscaping and irrigation.	\$385,300	\$100,000
			Total Recommended for Funding	\$4,506,288	\$1,383,503
<i>Insufficient Funding Available for the Remainder Projects</i>					
10	Tualatin Hills Parks and Recreation District	Camille Park Improvements	Installation of play equipment, picnic pavilion, signage, natural play area landscaping, pathways, bridge and site furnishings at Camille Park in Beaverton.	\$650,000	\$150,000
11	City of Madras	Willow Creek Canyon to Madras Bike & Skate Park Trail	Construct 1.36 miles of 10-foot wide paved trail in Madras including land acquisition, monument viewpoint, landscaping, lighting and design.	\$461,360	\$255,700
12	City of Rockaway Beach	Wayside Rehabilitation	Rehabilitation of Rockaway Beach Wayside including parking, public restrooms, and picnic area in the center of Rockaway Beach.	\$206,366	\$165,093
13	Wiard Memorial Park District	Wiard Memorial Park Renovation Project - Phase I	Construction of ADA compliant restroom facility and mechanical room as Phase I of renovation project at Altamont outside of Klamath Falls.	\$137,897	\$82,738
14	City of Carlton	Cover the Court	Construction of lighted cover over the existing sports court at Carlton's Downtown City Park.	\$98,349	\$78,679
15	Chehalem Parks and Recreation District	Walter Schaad Park	Phase I development of neighborhood park on 9.2 acres of donated property including playground, picnic tables, benches, basketball court, trail, scenic overlook, restoration, bio-swale and other park amenities in Yamhill County.	\$896,932	\$194,432
16	City of Hermiston	Highland Park Development	Development of Highland Park in Hermiston including five shelters, ADA compliant restroom, natural/innovative play area, sidewalk, landscaping, and ADA parking.	\$520,000	\$250,000
17	Wheeler County	Fossil Heritage Trail, Bowerman Loop	Phase I of a trail system connecting downtown, Wheeler County courthouse, and Wheeler High Fossil Beds.	\$125,900	\$80,000
18	City of Vale	Vale Sports Complex Project	Development of sports complex, park, picnic area and walking trail along the Malheur River in Vale.	\$612,501	\$384,082

	Project Sponsor	Project Name	Project Description	Total Project Costs	Grant Request
19	City of Gervais	Black Walnut Nature Park	Development of Black Walnut Nature Park in Gervais including picnic shelter, walking trail, restroom, playground, and landscaping.	\$565,000	\$452,000
20	City of Lincoln City	West Devils Lake Open Space	Acquisition of 4.10 acres known as Devils Lake Open Space in Lincoln City.	\$709,000	\$263,000
21	City of Wilsonville	Montebello Park	Development of nature-based park that includes trails, naturoscaping areas, natural playground, benches, picnic shelter, kinetic sculptures, informational kiosk, and landscaping.	\$515,000	\$175,000
22	City of Silverton	Coolidge and McClaine Park Trails and Stairs	Construction of 1,880 feet of 8-foot wide pervious concrete trail at Coolidge and McClaine Park including a stairway connecting to the Park Terrace Neighborhood in Silverton.	\$440,677	\$254,810
23	City of Monmouth	Madrona Park Restroom	Construction of restroom building at Madrona Park in Monmouth.	\$93,000	\$53,000
24	City of Newport	South Beach Ravine & Coastal Dunes	Acquisition of 15,000 square feet of residentially zoned, forested lot as the first step in securing a larger 2.5 acre coastal ravine and fore dune area adjacent to South Beach State Park and a neighborhood.	\$263,250	\$131,625
25	City of Myrtle Creek	Sun and Soak Family Fun Park	Construction of an outdoor Water Park in Myrtle Creek including, interactive fountains, soakers, and parking.	\$261,000	\$156,600
26	Christmas Valley Parks and Recreation District	Valley Rodeo Arena & Outdoor Event Park - Phase I	Demolition of existing rodeo arena, pens, chutes, alley and replacement with rodeo arena kit and bleachers in Christmas Valley.	\$237,209	\$183,614
27	City of Lebanon	Academy Green	Removal of 1500 feet failing asphalt pathways, reconstruct 1390 lineal feet of ADA accessible concrete walkways, level and reseed lawn at Academy Park in Lebanon.	\$135,792	\$80,971
28	City of Coquille	Community Aquatic Center Pool	Construction of an outdoor aquatic center in Coquille including a multi-purpose swimming pool, shallow water area, waterslide, therapy pool, concession, picnic and parking areas.	\$1,073,647	\$215,000
29	City of Estacada	Wade Creek Park, Phase II	Phase II of Wade Creek Park in Estacada including site preparation, storm water management system and development of 6,800 square feet of the total 10,000 square foot street and bowl style skate park.	\$254,000	\$203,000
30	City of Sherwood	Sherwood Skate Park Phase I	Construction of Phase I of the Sherwood Skate Park including skate surface, viewing area and fence.	\$200,000	\$100,000
31	Clackamas County	Cazadero Trailhead	Acquisition of 9.31 acre Cazadero Trailhead property located in Clackamas County.	\$162,500	\$81,250
			Total of Projects Not Funded	\$8,619,380	\$3,990,594
			Grand Total Funding Requests		\$5,374,097

Oregon Parks and Recreation Commission

July 15, 2010

Agenda Item:	5(b)1	Action
Topic:	Local Government Grant Program (Lottery-Funded) 2010 Annual <u>Small</u> Grant Awards	
Presented by:	Wayne Rawlins	

Background:

Oregon Administrative Rule 736-006-0115(1) sets aside 10% of Local Government Grants program funds for small grants (maximum \$50,000 request).

For the 2nd year of the 2009-2011 biennium, \$225,611 is being allocated for small grants.

Twenty-six small grants requests were submitted to OPRD for funding assistance totaling \$867,248 in funding requests. After scoring the projects against established criteria, six are being recommended for a total of \$224,059.

Prior Action by Commission: Prior years' approval for small grant requests.

Prepared by: Wayne Rawlins

Attachment: Exhibit A – Small Grant Request Recommendations

Action Requested: Staff seeks Commission approval to award Local Government Grants – Small Grant Requests - as detailed on the attached spreadsheet in the amount of \$224,059.

Oregon Department of Parks & Recreation
July 15, 2010
Local Government Grant Program
\$225,611 Available
Small Grant Requests

	Project Sponsor	Project Name	Project Description	Total Project Costs	Grant Request
1	City of Ukiah	Tupper Ball Field Renovation	Replace existing restroom with CXT concrete block building, replace concession building with 10x16 kit wood building, replace bleacher seats with composite material and replace perimeter fence in Ukiah.	\$41,315	\$33,052
2	City of Hubbard	Barendese Park Walking Path Improvements	Widening and repaving of the existing perimeter walking path at Barendese Park and 6' concrete sidewalk connecting 3rd Street to the walking path and existing play equipment in Hubbard.	\$57,317	\$45,853
3	City of Bandon	City Park Restroom Rehabilitation	Renovation of existing restroom facility in Bandon.	\$66,514	\$50,000
4	City of Salem	Bill Riegel Park, Phase I	Phase I development of a 3.5 acre neighborhood park in Salem including grading, seeding, irrigation, trees, concrete walkways, playground equipment, installation of picnic tables and garbage cans.	\$64,909	\$29,532
5	City of Depoe Bay	South Depoe Bay Creek Nature Trail	Trail project including a 930 lineal foot loop trail with two bridges on both sides of South Depoe Bay Creek and an 890 lineal foot forest trail that connects South Depoe Bay Creek to Schoolhouse Street.	\$32,100	\$18,300
6	Dufur Recreation District	Dufur City Park ADA Restrooms/Showers	Replacement of obsolete restroom facilities at Dufur City Park with an ADA compliant restroom and shower building.	\$59,153	\$47,322
			Total Recommended for Funding	\$321,308	\$224,059
<i>Insufficient Funding Available for the Remainder Projects</i>					
7	City of Jacksonville	Forest Park - Phase I	Construction of 8,000 feet of trails, two stream-crossing foot bridges, a foot bridge designed as a replica railroad trestle, interpretive panels, and trail signs at Forest Park in Jacksonville.	\$49,825	\$32,000
8	North Clackamas Parks and Recreation District	Risley Park	Rehabilitation of .25 mile trail and basketball courts at Risley Park in Clackamas County.	\$54,000	\$27,000
9	City of Roseburg	Parrot Creek Park Renovation	Renovation of existing obsolete basketball court, playground equipment, installation of accessible walkway, table, bench, and irrigation system in Roseburg.	\$35,000	\$21,000
10	City of Spray	Spray City Park Restroom	All weather ADA public restroom at Spray City Park.	\$42,975	\$25,971
11	City of Pendleton	Community West Play Area	Rehabilitation of existing play space with dinosaur themed play elements, natural play areas, and paths in Pendleton.	\$65,989	\$38,000
12	City of Stanfield	Bard Park Restrooms	Installation of a permanent pre-fabricated restroom at Bard Park in Stanfield.	\$49,303	\$39,442
13	City of Sisters	Clemens Park Playground	Development of a playground at Clemens Park in Sisters including slides, climbing wall, play panels, natural elements and surfacing.	\$42,500	\$20,500
14	City of St. Helens	Sand Island Park Improvements	Rehabilitation of restroom facilities including installation of solar safety lighting at Sand Island Park in St. Helens.	\$90,000	\$50,000
15	Tualatin Hills Parks and Recreation District	CHRC Play Equipment Replacement	Replace outdated play equipment and install new site furnishings at Cedar Hills Recreation Center in Beaverton.	\$100,000	\$50,000
16	City of Corvallis	Lincoln Tennis Courts	Resurfacing of tennis courts at Lincoln School in Corvallis.	\$52,000	\$26,000
17	Sunset Empire Parks and Recreation District	SHS Tennis Court Refurbishment	Refurbishment of tennis courts in front of Seaside High School including resurfacing, new posts, new nets, fencing, and ADA compliant entry path.	\$30,000	\$18,000
18	Chehalem Parks and Recreation District	Dundee Skate Park	Construction of 35 x 65 foot skate area in Dundee including modular skate elements, pathway, landscaping and site furnishings.	\$59,287	\$20,000
19	City of Brownsville	Kirk's Ferry Park Improvements	Rehabilitation of basketball court, fence, skateboard improvements, paved parking, retaining wall and grass at Kirk's Ferry Park in Brownsville.	\$97,474	\$48,737
20	Crook County Parks and Recreation District	Crooked River Park Restroom/Concession Stand	Construction of a new pre-cast concrete flush restroom/concession stand and septic system at Crooked River Park in Prineville.	\$70,861	\$40,000
21	City of Riddle	Park Restroom	Construct or install a single unisex restroom in the existing park located in the commercial district of Main Street in Riddle.	\$33,550	\$26,840
22	Coos County	Tenmile Lakes Beach	Implement drainage plan, parking plan, install aquatic plant bottom barrier, grading, and wave and swimming safety barriers at Tenmile Lake in Lakeside.	\$111,116	\$48,328
23	City of Harrisburg	Priceboro Park	Phase II of Priceboro Park in Harrisburg including construction of a concrete parking area and sidewalk.	\$65,000	\$50,000
24	Yoncalla Parks and Recreation District	Yoncalla Skateboard Park	Construction of 30 x 80 foot skateboard park in Yoncalla including bank ramps, wedges, grind rail, quarter pipes, stairs planters and grind box.	\$56,593	\$33,506
25	City of Cornelius	Terrybrooke Park Path	Design and construction of a 6' wide concrete path approximately 200' in length at Terrybrooke Park in Cornelius.	\$8,500	\$1,275
26	City of LaGrande	Grande Ronde River Greenway	Acquisition of 4.8 acres connecting a 2-mile corridor along the Grande Ronde River.	\$100,300	\$26,600
			Total of Projects Not Funded	\$1,214,273	\$643,199
			Grand Total Funding Requests		\$867,258

Oregon Parks and Recreation Commission

July 15, 2010

Agenda Item: 5(b) 2

Information

Topic: Museum and Historic Cemetery Grants

Presented by: Roger Roper

The Heritage Programs Division has recently awarded a second round of grants for its Museum and Historic Cemetery grant programs. The first round of grants was awarded in the fall of 2009. In years past, grants were awarded only once per biennium. By dividing the grant funds into annual rounds, we are trying to better address the needs of local heritage groups who have found it to be a hardship to wait two years for another grant opportunity.

- Historic Cemetery Grants
 - 19 grants (19 grants also awarded in 2009)
 - \$33,441 awarded (\$75,000 for the biennium)
 - Typically for improvements to historic cemeteries, marker restoration, public education, and conservation training
- Museum Grants
 - 10 grants (7 grants awarded in 2009)
 - \$54,262 awarded (\$100,000 for the biennium)
 - For projects and activities of local history museums throughout the state

Further details about the specific grants are provided on the attached reports.

Action Requested: None

Prior Action by Commission: Sept. 19, 2007, approval of Heritage Programs' overall grant program, in lieu of individual grant approvals

Prepared by: Roger Roper

2010 Historic Cemetery Grants Heritage Programs, Oregon Parks and Recreation Department

Grantee	Project Description	Grant Amount	Match Amount	Project Total
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Baker County

Baker City	The interior walls of the Mount Hope Cemetery mausoleum are adorned with Danby marble. The project will repair the fastening system for the marble panels and replace markers too damaged to be safely remounted in two sections of the mausoleum.	\$2,000	\$2,860	\$4,860
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Sumpter	Remove one tree and trim approximately 22 trees in the Sumpter Historic Cemetery.	\$1,100	\$1,515	\$2,615
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Douglas County

Douglas County Museum of Cult & Nat Hist	Collaborate with 7 local entities to repair and reset headstones in two adjoining cemeteries in downtown Roseburg.	\$2,075	\$11,925	\$14,000
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Grant County

Training and Employment Consortium of Grant County	Two Cemeteries on the 4J Ranch near Seneca Oregon are in bad need of repair. the first is the Luce grave sight with two young boys buried in the spot, the fence that was around it was an old split rail fence put in around the turn of the Century, cattle had completely destroyed the fence. When cattle are in this pasture and the graves being in the timber the cattle lay on the graves. The second is the Helmick Cemetery, this one has an old barb wire fence around it that has been torn apart because of time and cattle, no damage to the head stones has accrued at this time, if not fixed the cattle will start to impact this sight also.	\$2,670	\$1,663	\$4,333
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Hood River County

Hood River County History Museum	Hold 2010 Cemetery Trails living history program at Idlewild Cemetery.	\$500	\$4,000	\$4,500
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Grantee	Project Description	Grant Amount	Match Amount	Project Total
Jackson County				
Antioch Cemetery Association, Inc.	A survey of all cemetery property to locate, mark and document the exterior boundary of the cemetery; prepare a map of the cemetery to include: existing fences, well, easements, plaques, driveways, gates, parking areas, existing lot pins, family lot enclosures, prominent headstones, and county road identifies.	\$2,000	\$1,000	\$3,000
Logtown Cemetery Association	Install a sign board at the entrance to the cemetery to post information.	\$400	\$240	\$640
Jefferson County				
Kampter Family Cemetery	Clean one white marble headstone that is laying on the ground and to make a concrete base to keep it off the dirt so it will be preserved.	\$394	\$394	\$788
Josephine County				
Clean Forest Project	Remove the weeds, clean up debris and remove moss from the markers at Grante Hill Cemetery. The Clean Forest Project and the County will monitor the cemetery and fight regrowth.	\$2,352	\$1,960	\$4,312
Lake County				
Fort Rock Cemetery Association	Fence the Fort Rock Cemetery to protect it from livestock.	\$2,000	\$1,200	\$3,200
Lane County				
Cottage Grove Historical Society	Install dusk to dawn lighting system in the McFarland Cemetery.	\$3,000	\$4,500	\$7,500
Glenada Odd Fellows Cemetery Association	Purchase and place 10 markers to identify the unmarked burials in the historic Glenada Odd Fellows Cemetery.	\$750	\$705	\$1,455
Lowell	Use GPR to create a map of ground disturbances to avoid when installing amenities to the cemetery such as a flagpole, benches, interpretive signs, etc.	\$3,000	\$3,000	\$6,000

Grantee	Project Description	Grant Amount	Match Amount	Project Total
Lane County				
Shields Cemetery Assoc	Purchase and install a security gate for the private lane leading to the cemetery, a neighbor will open and close the gate daily.	\$2,450	\$540	\$2,990
Marion County				
Mt. Hope Cemetery	Restore and preserve about 37 markers using historic preservation standards.	\$1,660	\$600	\$2,260
Scotts Mills Area Historical Society	Professional land survey for Crooked Finger Cemetery.	\$1,525	\$0	\$1,525
Union County				
Cove Cemetery Maintenance District	Repair of 70-80 markers using appropriate preservation techniques and materials.	\$2,000	\$2,000	\$4,000
Washington County				
Middleton Pioneer Cemetery Association	Repair of about 22 grave markers.	\$1,565	\$500	\$2,065
Old Scotch Cemetery	Resetting, leveling and repair of approximately 10 markers while training volunteers to complete the work using preservation techniques and materials.	\$2,000	\$500	\$2,500
Number of Grants: 19	Grand Totals	\$33,441	\$39,102	\$72,543

2010 Museum Grants Heritage Programs, Oregon Parks and Recreation Department

Grantee	Project Description	Grant Amount	Match Amount	Project Total
Grant County				
Grant County Ranch and Rodeo Museum	Purchase museum management software in order to automate accessioning, cataloging, and condition reporting, as well as managing incoming and outgoing loans and exhibits.	\$870	\$1,450	\$2,320
Jefferson County				
Museum At Warm Springs	Add interpretive stations to the Twanac Trail at the museum that will affirm the relationship of the people of Warm Springs to the land, water, plants and animals. The panels will incorporate designs created by Warm Springs artists and will be a unique artistic, historical, and educational feature.	\$5,658	\$49,842	\$55,500
Lane County				
Lane County Historical Society and Museum	Support two digital photo specialists for 6 months to continue the digitization of the museum's nitrate negative collection. This will advance the project from 70% completion in October 2010 to 83% completion by April 1, 2011.	\$2,500	\$5,744	\$8,244
Linn County				
Albany Regional Museum	Purchase and install a heating and air conditioning system (including electrical and duct work) for the museum's storage area on the upper floor of the museum building.	\$9,000	\$32,908	\$41,908
Marion County				
Mission Mill Museum Association	Inventory the Willamette Heritage Center's objects, complete condition reports, digitally photograph all artifacts not photographed previously, and update the database.	\$4,784	\$3,053	\$7,837

Grantee	Project Description	Grant Amount	Match Amount	Project Total
Multnomah County				
Fairview-Rockwood-Wilkes Historical Society	Purchase museum storage materials for 7,850 artifacts and upgrade the museum management software.	\$1,550	\$1,484	\$3,034
Oregon Jewish Museum	Assist the Berry Botanic Garden in preserving its material resources by creating the garden's asset disposition and planning document, an interpretive plan and programming, and a fundraising plan for a traveling exhibition.	\$9,000	\$7,325	\$16,325
Polk County				
Independence Heritage Museum	Create a more stable environment for processing and storing collections by repairing and replacing the roof and eaves of the museum building. Also, repair interior damage caused by leaks around the chimney and tower.	\$5,000	\$26,803	\$31,803
Washington County				
Washington County Historical Society	Purchase and install museum-quality metal shelving to better house the museum's material culture collections. The shelving will also provide better protection for the collections in an earthquake and improve safety for staff.	\$9,000	\$21,618	\$30,618
Wheeler County				
Spray Pioneer Museum	Install a new shingle roof to help preserve artifacts and collections within the museum.	\$6,900	\$3,000	\$9,900
Number of Grants: 10	Grand Totals	\$54,262	\$153,227	\$207,489